

Type on your computer – Set Up Chinese Pinyin Input

Mac

1. Go to **System Settings → Keyboard → Text Input → Edit**.
2. Click **+** and choose **Chinese, Traditional → Pinyin – Traditional**.
3. Click **Add**.
4. Switch between English and Chinese with **Control + Space**.
5. Type **Hanyu Pinyin** and select the Traditional Chinese character you want.

PC (Windows 10/11)

1. Go to **Settings → Time & language → Language & region**.
2. Add **Chinese (Traditional)**.
3. Under the Chinese language options, select **Microsoft Bopomofo**.
4. Click **Keyboard options → Keyboard assignment**.
5. Change the **Keyboard layout** to **Hanyu Pinyin**.
6. Switch between English and Chinese with **Windows key + Space**.
7. Type **Hanyu Pinyin** (for example, ni hao) and select the **Traditional Chinese** character(s) you want.

 **Important:** Make sure your Chinese input is set to **Traditional Chinese (繁體中文)**, not Simplified Chinese (简体中文).